

EXETER COLLEGE BASIC BOARD AND LODGINGS INFORMATION 2016/17

Daily/Weekly average room rate = £21.61 / £151.34

Length of undergraduate contract in days = 178

You can expect meal costs to be of the following order:

Breakfast	= £1.44
Lunch	= £2.47
Dinner	= £4.30

<http://www.exeter.ox.ac.uk/information/>

ACCOMMODATION

Accommodation in College and College property is assigned under the authority of the Rector by the Sub-Rector, with the help of Officers of the Middle Common Room and Junior Common Room. Problems with accommodation should, in the first instance, be addressed to the Assistant Steward. All 1st year undergraduates will be assigned rooms in College. Other Junior Members take part in a ballot for accommodation either in College or one of the Hostels. Those who are successful in the ballot must sign, by the end of Third Week, Hilary Term, an undertaking to occupy the accommodation assigned. If you do not do so accommodation will be reallocated. A penalty of £300 is payable if you accept accommodation but do not take it.

Junior members who wish to vacate College accommodation before the end of an academic year must give 8 weeks' notice. Rent continues to be payable during the notice period. Only the Rector and Tutors Committee has the authority to waive all or part of these charges.

Accommodation charges will continue to be levied after the notice period until the keys are returned to the Porters' Lodge or Assistant Steward, as appropriate.

Rents. Rents and Charges (including water rates in the case of College houses and flats) are payable termly in advance and will be levied in respect of the accommodation first assigned. If you change rooms in mid-term, the adjustment will be made at the start of the following term. If you vacate a College room mid-term you will normally be charged for it until the start of the following term. Freshers are charged automatically from the Sunday of 0th week in Michaelmas Term and the Thursday of 0th week in Hilary and Trinity Terms. All other undergraduates are charged from the Thursday of 0th week to the Saturday of 8th week each Term. Students arriving early, with permission from the Assistant Steward, will be charged on the daily rate.

Keys. College room keys are obtainable from the Lodge in the case of College Rooms, and the Hostel Supervisor in the case of Hostel Rooms. Keys must be returned at the end of each Term. Failure to comply will result in a charge of £50. A lost key will also be charged at £50 to cover the cost of the new lock, keys and the Maintenance staff time to replace the lock.

MEALS

The weekly catering email will inform you of any special promotions, dinners & events. Please read. Brunches, Lunches and Dinners are served in College, in Hall, at the following times: weeks 1 – 8. Breakfast is served in the Undercroft Bar weeks 8 - 10

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Breakfast 8.00 – 9.00am No booking required		√	√	√	√	√	√ T.T. only
Brunch 11.00 – 12.30pm No booking required	√						√
Lunch 12.30 – 1.30pm No booking required		√	√	√	√	√	
1 st Hall 6.00 – 6.40pm Canteen style through the Servery. No booking required	√	√	√	√	√	√	√
2 nd Hall 7.15pm (7.30pm Sun) Pre-book table service, wear gowns. *Special meal £7.95, £10.50 for guests (incl. VAT)	√		√	√*	√		

Baguette Bar. The Undercroft Baguette Bar is open termly 1st - 8th week from 08.00 – 15.30. Baguettes & Paninis with a choice of filling along with a selection of soft drinks, cakes, chocolates & fresh fruit etc. will be available.

Pizza Bar. Freshly prepared Pizzas made to order 6.15 – 9.00 pm Weeks 1 – 8.

Payment. Meals in Hall are charged at the cost of supplies; approximate prices in Michaelmas Term are: Continental Breakfast from £1.44, Lunch from £2.47, Tuesdays and Thursdays 2nd Hall 3 course dinner £5.55. Individual courses can be purchased separately for first Hall at varying prices. In addition, there are termly catering charges, payable in advance by all Junior Members in residence, which vary according to location of accommodation. The catering charge, which covers some of the cost of kitchen overheads, applies to weeks 0-9 inclusive. No food or drink from outside College may be brought into Hall without the prior permission of the Catering Manager.

Signing On and Off. All students must sign on for 2nd Hall Dinner and Special Functions by signing online via their individual Upay account. Weekday Dinner lists close the previous day at 1.30 pm and Sunday Dinner lists close at 1.30 pm on the preceding Friday.

Any member who has signed on for a meal via Upay, and finds that they are unable to attend that particular Dinner, may contact the Catering Office no later than 1.30 pm of the previous day or 1.30 pm Friday for Saturday or Sunday, to be reimbursed.

You will not be served meals if you do not follow the above procedure.

Note: All cutlery, crockery, trays etc. taken outside of the hall must be returned at the earliest possible opportunity.

Guests. Guests may be brought into all meals 0 to 9 Week inclusive, (Guests staying in a College guest room are allowed breakfast) subject to a maximum of six per host; for dinner and Saturday supper they must be signed on before the lists are closed. There will be no food for guests who have not been signed on.

Special Dinners. In term, Junior Members may book a special table for up to twelve diners at 2nd Hall. They may order wines and the High Table menu will be provided on Sundays, Tuesday, Wednesdays and Thursdays. Bookings should be made and orders for wines given to the Catering Manager by noon the day before and on Friday by 1.30 pm for Sunday night.

Graduate Lunch. Graduate students may take lunch daily in the MCR during vacations. Meals may be collected from the Kitchen by 12 noon and trays etc. should be returned there afterwards. Graduates should check that the kitchens are open and should email scr-meals@exeter.ox.ac.uk, before 10.30 on the day, to ensure that sufficient food is available. Failure to show will be charged at a standard rate of £2.00.

Self-Catering. The JCR kitchen, on the ground floor of Staircase 6, has limited cooking facilities. Junior Members wishing to use them should sign for the key at the Lodge and ensure that the room is left clean and tidy and the utensils replaced in the locked cupboard after use. The room should then be locked and the key returned to the Lodge. If this is not done, the cooking facilities may be withdrawn.

Complaints. Junior Members with a complaint about the meals or service in Hall should take it immediately to the Catering Manager or, in her absence, to the senior member of the catering staff on duty at the time. It should subsequently be brought to the attention of the JCR Domestic/Housing Officer, or written in the Suggestions Book on the Notice Board on the Hall Screens.